

TOWN BOARD MEETING

January 10, 2022

6:00 P.M.

PRESENT: Councilpersons: Kevin Armstrong, Patty Wood, Leonard Govern, Luis Rodriguez-Betancourt, Supervisor Joseph Cetta, Attorney Carly Walas, Highway Superintendent, Jeff Offnick and Town Clerk Ronda Williams

OTHERS PRESENT: Rusty and Sharon Way, Grayson Dutcher, Ron Galley – The Reporter, Walt Geidel

FLOOR TIME:

Graydon Dutcher, Delaware County Soil and Water Conservation District Stream Program Coordinator presented the Board with a flood hazard revision on properties along East Brook.

Mr. Dutcher reviewed the history of the flood maps starting in 1974 – 2016. He provided in detail the timeline of the East Brook project that started in 2007. This project removes 22 homes from the Special Flood Hazard Area and the project resulted in 41 parcels that will see a benefit from this project. Although these properties will still need flood insurance, it will be reduced significantly.

Mr. Dutcher also reviewed 2016 FIRM maps as well as the 2021 LOMR maps. He informed the Board that the LOMR cost was approximately \$63,750 less \$8,200 that the City of New York waived.

He continued with additional projects that have been completed and include stream bank stabilization along West Brook, work along East Brook near Nichols Road, a utility crossing in the West Brook. He also spoke of future grants to include work along the fairgrounds as well as pumps for the Walton Highway Department.

Mr. Dutcher stated that the letters have been sent out to all property owners, the revised maps sent to FEMA and once they have been corrected, the Town and Village will need to adopt the new maps.

Supervisor Cetta thanked Mr. Dutcher and his department for all their hard work in completing this significant project. Mr. Dutcher stated, his department works along side the Delaware County Planning Department so that everyone is on the same page and this is what helps move these projects along quickly.

RESOLUTION #30

APPROVAL OF MINUTES

A motion was made by Councilman Rodriguez-Betancourt, seconded by Armstrong approving the minutes of December 13, 2021, December 28, 2021 and January 3, 2022 as presented. All in favor, motion carried.

CODE ENFORCEMENT:

Town of Walton
Code Enforcement Office
Stephen L. Dutcher

Monthly Summary Report
Month of December 2021

Building Permits Issued	2
Building Inspections Completed	30
Fire Inspections Completed	0
Notices of Violation Issued	0
Tickets Issued	0
Certificates Issued	18
Complaints Received	0
Floodplain Development	
Permits Issued	0
CO Searches	0

DOG CONTROL REPORT:

Martin J. Way, Jr.
Dog Control Officer, Town of Walton
129 North Street Walton,
New York 13856
December 2022
Dog Control Activity Summary

Complaints	6
Dogs Seized	0
Returned to Owner	0
Humane Society	0
Dangerous Dogs	0
Tickets Issued	5
Total Redemption Fees	0
Assistance, Police	1
Mileage	35 Miles

ASSESSOR REPORT:

Assessor's Report to Walton Town Board

January 2022

- **Work is as usual this month in the Assessor's office:** exemption processing, property review, updating property records and assessments, monitoring real estate listings, verifying property sales values, and returning phone calls and emails.

- **Homeowner Assistance Fund**

News from the State Office of Real Property Tax Services:

“Last week, Governor Hochul launched the New York State Homeowner Assistance Fund website. The federally funded program is dedicated to assisting homeowners who are at risk of default, foreclosure, or displacement as a result of a financial hardship caused by the COVID-19 pandemic.

For more information use the website listed above or call 1-844-77-NYHAF (1-844-776-9423).

- **Recent Change to Dates of Service for Veterans of Vietnam**

On November 11, 2021, Governor Hochul signed into law bill A.7388B/S.7124. The intention of the bill was to update the service dates for Vietnam veterans to coincide with the newly enacted federal law (H.R. 7105).

Under the new law, active dates have been extended to now include November 1, 1955 to May 7, 1975. Full details of the bill can be found here:

<https://www.nysenate.gov/legislation/bills/2021/a7388/amendment/b>

- **Vets may apply for a veteran’s property tax exemption at the**

Delaware County Veteran’s Service Agency,

97 Main Street, Suite #4, Delhi, New York 13753

(607) 832-5345

or at the

Assessor’s Office, 129 North Street, Walton, New York (607) 865-5281.

The forms RP458a and RP458 are also available online at

<https://www.tax.ny.gov/forms/orpts/exemption.htm>

Surviving spouses of veterans may also be eligible.

Thank you.

Respectfully Submitted

Penny Haddad, Assessor

FEMA COORDINATOR:

No report

SUPERINTENDENT OF HWY. REPORT:

Reported that with a mild winter this far, we had to plow/sand 10 times in December spreading a total of 525 cubic yards of material.

Reported that the fleet has been holding up fairly well with only minor breakdowns.

Reported that there had been no significant illness observed within the crew.

Reported that the items have sold on Auctions International and requests the Board acceptance of the highest bid amounts.

RESOLUTION #31

ACCEPT BID AMOUNTS

A motion was made by Councilman Armstrong, seconded by Govern to accept the bid amounts as a result of items placed on Auctions International as follows; 2004 Ford van in the amount of \$1,275.00 and a homemade utility trailer in the amount of \$115.00 as presented. All in favor, motion carried.

Discussion took place over the new CLD driver training requirements that will take effect on February 7, 2022.

TOWN CLERK’S REPORT:

Provided Financial Reports

I have received the tax warrant on December 28, 2021 authorizing me to collect \$4,344,570.50. I noted that although the tax roll was printed on December 19, 2021, I still was not able to pick it up until December 28, 2021.

I requested permission to attend the Annual Town Clerk Association Conference in April.

RESOLUTION #32

APPROVAL TO ATTEND NYSTCA CONFERENCE

A motion was made by Councilwoman Wood, seconded by Armstrong to grant Town Clerk Ronda Williams to attend the NYS Town Clerk’s Association Conference in April 2022. All in favor, motion carried.

I presented the annual obsolete records that have met the New York State Records Retention and Disposition Schedule and are no longer required to keep along with a surplus desk that is broken from the Highway Department.

**TOWN OF WALTON
OFFICE OF TOWN CLERK
129 NORTH ST.
WALTON, NY 13856**

TO: Town Board Members
FROM: Ronda Williams, Record Management Officer
DATE: January 7, 2022
SUBJECT: Obsolete Records

The following records have met the New York State Record Retention and Disposition Schedule and are no longer required to keep. Upon your approval these records will be disposed of properly.

DOG IDENTIFICATION AND CONTROL
RETENTION

2018 Copy of original or renewal license 3
years

FISCAL

Banking and Investment:

2015 Banking communications; bank statements 6
years
copy of checks, deposit books & slips, receipts

Payroll:

2015 Employee time cards, sheets, request for time off, 6
years

Purchasing:

2015 Invoices, abstracts, 6
years

General Accounting and Miscellaneous:

2015 Accounting register, Cash transaction, Daily cash records 6
years

GENERAL

2020 Correspondence including e-mails of no fiscal, legal
or administrative value 0 no
longer need

INSURANCE/SELF-INSURANCE

Insurance policy:

2015 Insurance Policies 6
years

Certificate of insurance:

2015 Certificate of Insurance 6
years

PUBLIC PROPERTY AND EQUIPMENT

Consumption and Dispensing Records:

2015 Fuel Consumption Records 6
years

TAXATION AND ASSESSMENT

Assessment Roll/Tax Roll:

years	2016	Tentative assessment roll	5
years	2015	Tax collection records	6

TRANSPORTATION & ENGINEERING

Highway, Engineering, and Public Works:

years	2015	Truck Load Slips	6
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SURPLUS EQUIPMENT

HIGHWAY OFFICE DESK - BROKEN

RESOLUTION # 33

Motion made by Councilwoman Wood seconded by Armstrong

Roll call vote:

<u>Aye</u>	Councilman Armstrong
<u>Aye</u>	Councilwoman Wood
<u>Aye</u>	Councilman Govern
<u>Aye</u>	Councilman Rodriguez-Betancourt
<u>Aye</u>	Supervisor Cetta

SUPERVISOR’S REPORT:

Supervisor Cetta read the following resolution.

RESOLUTION #34 **ADOPTION OF THE DELAWARE COUNTY MULTI-JURISDICTIONAL ALL-HAZARDS MITIGATION PLAN UPDATE**

WHEREAS, Delaware County, with the assistance of the Albany Visualization and Informatics Lab (AVAIL), has gathered information and prepared the Delaware County Multi-Jurisdictional All-Hazards Mitigation Plan; and

WHEREAS, the Delaware County Board of Supervisors determined in Resolution 107 of 2003 that a multi-jurisdictional All-Hazards Mitigation Plan representing all the towns and villages in Delaware County would be more efficient to produce than each community drafting and adopting its own; and

WHEREAS, the Delaware County Multi-Jurisdictional All-Hazards Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, Delaware County is a local unit of government that has afforded the citizens an opportunity to comment and provide input on the Plan and the actions in the Plan; and

WHEREAS, Delaware County and the Town of Walton have reviewed the Plan and affirm that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Town of Walton Town Board that the Town of Walton adopts the Delaware County Multi-Jurisdictional All-Hazards Mitigation Plan as this jurisdictions Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED this 10 day of January 2022 at a meeting of the Town of Walton.

A motion was made by Councilman Govern, seconded by Rodriguez-Betancourt. All in favor, motion carried.

Supervisor Cetta read a letter received by Independent Auditor Brian Pickard of the conducted audit of the cash accounts for town offices for the year ending December 31, 2021 for Town Clerk, Tax collector and Justice Court.

RESOLUTION #35 TOWN CLERK/JUSTICE CASH AUDIT

A motion was made by Councilwoman Wood, seconded by Armstrong to accept the 2021 Cash Account Audit submitted by Brian Pickard CPA. All in favor, motion carried.

Supervisor Cetta presented the new custody agreement for securing deposits with Federal Home Loan Bank of Pittsburgh. This agreement is necessary so that Wayne Bank may pledge securities on the Town’s behalf.

RESOLUTION #36 AGREEMENT BETWEEN WAYNE BANK AND THE TOWN OF WALTON TO PLEDGE SECURITIES.

A motion was made by Councilman Armstrong, seconded by Wood authorizing Supervisor Cetta to enter into an agreement with Wayne Bank for the purpose of pledging securities with Federal Home Loan Bank on the Towns behalf. All in favor, motion carried.

COMMITTEE REPORT:

Councilpersons Wood and Govern are working with Dog Control Officer Way and Attorney Walas for potential amendments to the Town of Walton dog laws.

Councilwoman Wood stated to Dog Control Officer Way, “You are doing a good job and doing what you can do within your authority and thank you for that”.

Discussion took place of the difference of neglect versus abuse and who has authority. Clarification was that the DCO is able to address neglect cases and would call in help on abuse cases.

Councilwoman Wood informed Supervisor Cetta that the next ARAP meeting will be held this Thursday and will report back at the next meeting.

APPROVAL OF BILLS:

RESOLUTION #37 APPROVAL OF BILLS

A motion was made by Councilman Armstrong seconded by Wood approving the vouchers as presented for payment. All in favor, motion carried.

General Fund A	#1-14	\$16,512.13
General OV B	#1-2	\$3,538.37
General Hwy DA	#1-2	\$10,499.89
OV HWY DB	#1-2	\$805.00

EXECUTIVE SESSION:

RESOLUTION #38

EXECUTIVE SESSION

A motion was made by Councilman Govern, seconded by Wood to enter into executive session for the purpose of attorney/client discussion and the future employment of a particular person. All in favor, motion carried.

Entered 7:00 p.m.

Motion by Councilman Govern seconded by Armstrong to close executive session. All in favor, motion carried.

Out 8:00 p.m.

As a result of executive session, the following resolution was presented:

RESOLUTION #39

HIRE CODE ENFORCEMENT OFFICER

A motion was made by Councilman Rodriguez-Betancourt, seconded by Wood to appoint Jonathan Henderson as the Town of Walton Code Enforcement Officer at the rate of \$22.00 per hour at 20 hours per week. All in favor, motion carried.

RESOLUTION #40

HIRE CODE ENFORCEMENT OFFICER SUPPORT

A motion was made by Councilman Govern, seconded by Rodriguez-Betancourt approving the hiring of Steve Dutcher to assist the new Code Enforcement Officer on a per diem basis at the rate of \$25.00 per hour for a time and term authorized by the Supervisor. All in favor, motion carried.

With no further business before the Board, the meeting was adjourned 8:05 p.m.

Respectfully submitted,

Ronda Williams
Town Clerk