

**Town of Walton
129 North Street
Walton, NY 13856**

13 September 2021

- 1. Call to Order 6:00 PM**
- 2. Pledge of Allegiance – Ronda Williams**
- 3. Invocation – Pastor Wilke**
- 4. Floor Time - Beatrice Bennet**
- 5. Approval of Minutes – 9 August 2021**
- 6. Town Assessor, Code, Dog Control reports**
- 7. FEMA Coordinator - Walt**
- 8. Highway Report:**
- 9. Town Clerk Report:**
- 10. Supervisor Report:**
 - Grant Application Request for Court Room
 - EFRP Group
 - CDBG Application
 - Water St. Water & Recreation Agreement
 - Covid Vaccinations – Fully Vaccinated Delaware County 47.5%, Walton 49.1%, Trout Creek
 - Fire Request

11. Committee/Council Reports

Public Works	Armstrong/Govern
Finance & Insurance	Wood/Govern
Legal & Ordinance	Govern/Wood
Land Use & Village Liaison	Rodriguez/Wood
Personnel	Govern/Armstrong
Union Negotiations	Cetta/Armstrong
Building & Grounds	Cetta/Armstrong
Technology	Wood/Rodriguez
Emergency Disaster	Cetta/Govern
Historical	Rodriguez/Armstrong

12. Approval of Abstracts:

General Fund A	#141-160	\$1,568.57
General OV B	#8-9	\$32,066.74
General Hwy DA	#80-87	\$9,817.71
OV HWY DB	#30-32	\$4,559.42

Executive Session:

It is anticipated that there may be a need to enter into executive session for the purpose of discussing a matter relating to Contracts.

LEGAL NOTICE

Notice of Public Hearing

Town of Walton

Town of Walton will hold a public hearing on October 4, 2021 at 6:00 p.m. at the Town of Walton Offices, 129 North St. Walton, NY 13856 for the purpose of hearing public comments on the Town of Walton's community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2021 program year. The CDBG program is administered by the New York State Office of Community Renewal (OCR), and will make available to eligible local governments approximately \$750,000. for the 2021 program year for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons. The hearing will provide further information about the CDBG program and will allow for citizen participation in the development of any proposed grant applications and/or to provide technical assistance to develop alternate proposals. Comments on the CDBG program or proposed project(s) will be received at this time. The hearing is being conducted pursuant to Section 570.486, Subpart I of the CFR and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

The 129 North St, Walton, NY is accessible to persons with disabilities. If special accommodations are needed for persons with disabilities, those with hearing impairments, or those in need of translation from English, those individuals should contact Ronda Williams at waltonclerk@stny.rr.com , at least one week in advance of the hearing date to allow for necessary arrangements. Written comments may also be submitted to Ronda Williams at waltonclerk@stny.rr.com, until October 6, 2021 at 11:00 a.m.



6390 Main Street, Suite 200
Williamsville, NY 14221

P 716.634.0700
TF 800.546.7556
F 716.634.0764
W EFPRgroup.com

August 10, 2021

Mr. Joseph M. Cetta
Supervisor
Town of Walton
129 North Street
Walton, New York 13856

Re: American Rescue Plan Act – General Consulting Services

Dear Mr. Cetta:

This letter confirms the terms of our engagement with you with regard to the performance of the general consulting services for the Town of Walton (the Town) and clarifies the nature and extent of the professional services we will provide.

We will perform the following services:

- We propose to provide general consulting services to assist the Town for the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan. General consulting services include virtually attending committee meetings, research for specified questions and issues, as well as guidance regarding the use of funding.

Town Responsibilities

Management is responsible for the proper recording of transactions in the book of accounts and records, for the safeguarding of assets, and for the substantial accuracy of the financial records. Management also has final responsibility for the management decisions. The Town is responsible for maintaining the financial and supporting records to be made available upon request of the funding agency or auditor.

It is our policy to keep records related to this engagement for seven years. However, we do not keep any of your original records, so we will return those to you upon the completion of the engagement. When records are returned to you, it is your responsibility to retain and protect the records for possible future use, including potential examination by governmental or regulatory agencies.

Mr. Joseph M. Cetta
August 10, 2021
Page 2

Conflict of Interest

Based upon our review of the information provided to us, we are not aware of any matters that would create a conflict of interest for us in this matter.

Disclaimer

You agree that this engagement is not an Audit, Review, or Compilation of financial statements under the relevant standards promulgated by the American Institute of Certified Public Accountants (AICPA). Our work cannot be relied upon to discover errors, irregularities or illegal acts including fraud or defalcations.

The obligations of the Firm are solely obligations of EFPR, and no principal, owner, employee, agent, contractor, shareholder or controlling person shall be subject to any personal liability whatsoever to any person, nor will any such claim be asserted by or on behalf of any other party to this agreement or any person relying on this report. In no event shall we be liable for consequential damages.

Fees

Our fees for these services will be billed at the following discounted hourly rates:

Partner	\$ 150
Director	100
Manager	90
Supervisor/Senior accountant	85
Staff accountant	<u>75</u>

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you concerning the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

You agree that any dispute (other than our efforts to collect an outstanding invoice) that may arise regarding the meaning, performance or enforcement of this engagement or any prior engagement that we have performed for you, will, prior to resorting to litigation, be submitted to mediation, and that the parties will engage in the mediation process in good faith once a written request to mediate has been given by any party to the engagement. Any mediation initiated as a result of this engagement shall be administered within the County of Erie and State of New York by NAM (National Arbitration and Mediation Inc.), according to its mediation rules, and any ensuing litigation shall be conducted within said County, according to New York State law. The results of any such mediation shall be binding only upon agreement of each party to be bound. The costs of any mediation proceeding shall be shared equally by the participating parties.

Mr. Joseph M. Cetta
August 10, 2021
Page 3

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

EFPR GROUP, CPAs, PLLC



Douglas E. Zimmerman, CPA
Partner

RESPONSE:

This letter correctly sets forth the understanding of the Town of Walton

By: _____

Title: _____

Date: _____

Town Supervisors Monthly Statement

To Town of Walton Board Members

Pursuant to Section 52 of the Town Law, the following is a statement of monies received and disbursed by the Town Supervisor during the month of AUGUST 2021.

Fund	General Townwide (A)	General Outside (B)	Highway Townwide (DA)	Highway Outside (DB)	Good Neighbor (H)	Risk Retention (H)	Disaster Recovery (H)
RECEIPTS							
Balances First of Month							
Savings	\$ 627,527.25	\$ 94,984.07	\$ 602,977.90	\$ 658,281.63	\$ -	\$ -	\$ -
WAYNE BANK							
Checking	\$ 388.37	\$ 128.02	\$ 558.93	\$ 151.96			
TAXES/Penalty							
Interest	\$ 4,119.00						
Justice Fines	\$ 27.22	\$ 4.19	\$ 27.72	\$ 27.61			
Town Clerk Report	\$ 6,797.00						
Dog Licenses	\$ 254.30						
Building Permits	\$ 819.00						
SCRAP		\$ 850.00					
REIMBURSEMENT		\$ 1,377.00					
CELL TOWER RENTAL							
PLANNING/ZONING FEE							
FRANCHISE	\$ 475.34						
SALE OF EQUIPMENT			\$ 42,067.50				
DRIVEWAY PERMIT							
MORTGAGE TAX							
HYDRO SEEDER							
FEMA							
Interest on Checking	\$ 0.12		\$ 0.08	\$ 0.13			
TOTAL REVENUE	\$ 12,491.98	\$ 2,281.19	\$ 42,095.30	\$ 27.74	\$ -	\$ -	\$ -

Village of Walton

Incorporated 1851

MAYOR: EDWARD SNOW, SR.
TRUSTEES: ERIC BALL
RICHARD DOIG
NATHAN JAMIESON
STEVEN SEHEN

JODY L. BROWN
Village Clerk/Treasurer

SAMANTHA BRUNNER
Deputy Clerk/Treasurer



MUNICIPAL BUILDING
21 NORTH STREET PO BOX 29
WALTON, NY 13856
607-865-4358
Fax: 607-865-4327
yclerk@stny.rr.com
www.villageofwalton.com
TDD 1-800-662-1220

JOSEPH D'ADDEZIO
Police Chief

ERNEST SMITH, JR.
Public Works Superintendent

JOSHUA MORGAN
Code Enforcement Official

DAVID MERZIG
Attorney

CONTRACT YEAR 2021 - 2022

THIS AGREEMENT, made this 26th day of July, 2021 between the TOWN OF WALTON, a municipal corporation, whose Supervisor is Joseph Cetta, and the VILLAGE OF WALTON, a municipal corporation, whose Mayor is Edward Snow, Sr.

WITNESSETH

WHEREAS, the Village of Walton is the owner and operator of a certain park with recreational facilities located within the Village of Walton, as Austin –Lincoln Park, and

WHEREAS, this facility provides recreational services to the residents of the Village of Walton and the residents of the Town of Walton without charge, and

WHEREAS, the Village, through its agents and employees, regularly provides such recreational facilities without cost to residence of both the Town and the Village, including swimming pool and swimming lesson programs, recreational basketball programs, tennis programs, use of baseball fields, tennis courts and picnic grounds to residents of the Village and Town.

NOW, THEREFORE on consideration of the promises contained herein, the parties agree as follows:

1. The Town of Walton does hereby agree to pay the sum of Thirty Two Thousand (\$32,000.00) Dollars to the Village of Walton.

The Village of Walton is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to:
USDA, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Ave SW, Washington, DC 20250-9410



2. The Village of Walton agrees to Provide, without cost to the residents of the Town of Walton, the above listed programs and facilities during the year commencing June 1, 2021 and ending May 31, 2022.

IN WITNESS WHEREOF, we set our hands and seals this 6th day August, 2021.

VILLAGE OF WALTON

By: Edward Snow, Sr.
Edward Snow, Sr., Mayor

TOWN OF WALTON

BY: _____
Joseph Cetta, Supervisor

STATE OF NEW YORK:

: SS:

COUNTY OF DELAWARE:

On this 6th day of August, 2021, before me personally came Edward Snow, Sr., to me personally known, who, being by me duly sworn, did depose and say that he resides in Walton, New York, that he is the Mayor of the VILLAGE OF WALTON, the municipal corporation described in, and which executed the within instrument; and that he signed his name thereto by authority of the Board of Trustees of said municipal corporation.

Jody L. Brown
Notary Public

JODY L. BROWN
Notary Public
State of New York, Delaware Co.
Commission Expires June 4, 2023
Registration # 01BR8187850

STATE OF NEW YORK:

: SS:

COUNTY OF DELAWARE:

On this _____ day of _____, 2021, before me personally came Joseph Cetta, to me personally known, who, being by me duly sworn, did depose and say that he resides in Walton, New York, that he is the Supervisor of the TOWN OF WALTON, the municipal corporation described in, and which executed the within instrument; and that he signed his name thereto by authority of the Board of Trustees of said municipal corporation.

Notary Public

The Village of Walton is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to:
USDA, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Ave SW, Washington, DC 20250-9410



ASSESSOR REPORT:

1. I attended an online webinar about the new valuation model for solar energy projects. This discounted cash value formula will be issued by the State every year. Assessments will be adjusted every year on the projects if necessary. The 2022 valuation model is in the comment period now and expected to be finalized later in the fall.
2. There are dozens of building projects going on in the Town and Village. Assessor's data collection is ongoing and tentative 2022 assessments for all properties will be issued in May.
3. Representatives from Delaware County Soil and Water plan to attend the September Assessors Association meeting to speak about agriculture assessments.
4. Real estate listings and sales are still very active with new listings and sales happening every week.
5. Exemptions are being processed as they are filed. The deadline to apply for the 2022 tax year is March 1, 2022.
6. The Assessor computer, laptop, camera, and phone system are all working well. It is nice to have the phone message system we do because it provides a written record of the date, time and caller ID of the message.

TOWN OF WALTON HIGHWAY DEPARTMENT
25091 STATE HIGHWAY 10
WALTON, NY 13856
607-865-5120

TO: WALTON TOWN BOARD
FROM: JEFF OFFNICK, HIGHWAY SUPERINTENDENT
DATE: 9/10/21
RE: REPORT

- ✓ Our seasonal help is finished mowing for the year.
- ✓ Northern crushing has moved in to process our millings
- ✓ We plan to pave 9/13/21
- ✓ Our mining permit renewal has been submitted with the DEC

Town of Walton
Code Enforcement Office
Stephen L. Dutcher, CFM

Monthly Summary Report
Month of August 2021

Building Permits Issued	6
Building Inspections Completed	44
Fire Inspections Completed	0
Notices of Violation Issued	0
Tickets Issued	0
Certificates Issued	13
Complaints Received	0
Floodplain Development	
Permits Issued	1
CO Searches	2

Martin J. Way, Jr.
Dog Control Officer, Town of Walton
129 North Street Walton,
New York 13856
August 2021
Dog Control Activity Summary

Complaints	6
Dogs Seized	2
Returned to Owner	0
Humane Society	2
Dangerous Dogs	0
Tickets Issued	11
Total Redemption Fees	0
Help Requested	2
Mileage	64 Miles